



English Language Teachers – Cambodian and Native Speakers of English Full-time and part-time, Siem Reap

The NGO École d'Hôtellerie et de Tourisme Paul Dubrulle is the personal initiative of Paul Dubrulle, co-founder of the hotel group Accor. Founded in Siem Reap in 2002, the school has progressively established itself as one of the most renowned vocational education institutions in Cambodia. In close collaboration with the prestigious École Hôtelière de Lausanne, the school provides hospitality training to over 300 young Cambodians every year. We are delivering ASEAN-certified hospitality programs, a Diploma in Hospitality Management and several short programs.

We are looking for qualified candidates to fill the position as full- or part-time English Language Teacher.

Main Duties

- Plan, develop and deliver courses based on the school's ASEAN curriculum for tourism professionals.
- Assist with alignment of assessment, learning objectives and instructional strategies.
- Prepare instructional material including audio-visual presentations.
- Initiate and design additional materials to supplement other programs.
- Prepare and set exams; provide constructive feedback on oral and written work.
- Collaborate with a team of specialty teachers and regularly review student achievement.
- Nurture a student-centered learning environment.
- Establish and maintain a classroom environment that promotes a high level of respect for others, personal accountability, and academic achievement.
- Produce semester reports on student achievement and progress.
- Attend meetings and participate in school events (open house days, career fair, admission sessions etc.).

Requirements

- Native Speakers of English: University degree in education or similar field, recognized TESOL qualification.
- Cambodian Speakers of English: University degree in English language teaching.
- Minimum of 3 years of professional experience in teaching English to adult learners.
- Ability to work in a cross-cultural environment; positive attitude and work ethic; well groomed.
- Excellent communication, organizational and planning skills.
- Strong MS Office skills (Word, Excel, Power Point, and E-mail)
- Experience in the hospitality or tourism industry is an advantage.
- Adhere to the ethical teaching practices as set by the school policy.

We provide an attractive package commensurate with qualifications and experience.

Please send your CV and cover letter to **Mrs. ROS Huy Eng at hrd@ecolepauldubrulle.org**. We strongly encourage qualified women to apply. The closing date of this vacancy is March 15th 2020. Only shortlisted applicants will be notified.