



Learning Development Manager
Full-time, Siem Reap (starting February 2021)

Founded in Siem Reap in 2002, the Paul Dubrulé Hospitality and Tourism School has progressively established itself as one of the most renowned vocational education institutions in Cambodia.

As a Learning Development Manager, you possess strong technical and pedagogical skills and experience with supporting digital technologies in learning, teaching and assessment practices. You will play a particular critical role in implementing a range of blended learning activities that are aligned to the school's education strategic goals.

You have excellent communication and interpersonal skills, including the ability to liaise with a range of internal and external stakeholders to achieve successful outcomes. You are highly organized and detail-oriented with a strong work ethic, commitment to continuous improvement, openness to new ideas and creative approaches to problem solving.

The ideal candidate will possess the following qualifications:

- Khmer national
- A master's degree in Education or a similar field; at least 5 years in senior educational/teaching roles
- Excellent English and Khmer (oral and written), presentation and speaking skills
- Experience in learning and assessment design, digital pedagogies and educational innovation
- Proven skills and experience in teaching, instructional design, e-learning and the development of student-centered learning experiences and resources, including delivery of training
- Strong knowledge of digital learning principles and practices, as well as current and future trends in digital learning technologies
- Proficient with Microsoft Office (Outlook, Word, Excel, PowerPoint, Teams, OneDrive)
- LMS experience is preferred
- A team player who possess good interpersonal skills, confidence and maturity to interact effectively with all levels of staff and stakeholders

Main Duties and Responsibilities

Blended learning

- Implement and lead the digitalization of the ASEAN curriculum
- Manage deployment of online courses
- Promote online learning tools to deliver an efficient learning experience
- Assist in the development and implementation of a Learning management system (LMS)
- Collect and analyze data to refine the blended learning implementation
- Plan, monitor and report to stakeholders on the implementation related matters

Training & Development

- Systematically analyze pedagogical training needs and provide learning solutions
- Be creative and adaptable in re-designing training interventions to address people development needs
- Plan, monitor and report to stakeholders on the training related matters
- Assist the education team with other education related tasks as needed

We provide an attractive package commensurate with qualifications and experience. Committed candidates should email their CV and motivation letter to hrd@ecolepauldubrule.org. The closing date of this vacancy is January 31st, 2021. Only shortlisted applicants will be notified.